

An overview of sustainability certifications







On behalf of:





The Agenda



09:00-09:15 Networking and tea/coffee

09:15-09:30

Introduction to Future Leap and the Workforce for the future programme (Katherine Piper / Chris Parsons)

09:30-09:45 Why certify?: B-Corp and Future Leap's own journey (Katherine Piper) Framing the exploration of certifications using B Corp as a holistic overview

09:45-10:00 Q&A / break

10:00-10:30 Industry specific certifications (Tom Batten) *An overview of corporate reporting frameworks and industry-specific certification programmes*

10:30– 10:45 Q&A / Break

10:45 – 11:30 Climate certifications & Environmental management systems (Simon Forsyth)

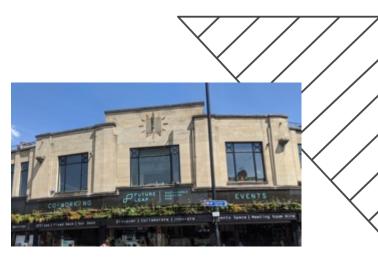
11:30-12:00 Final Q&A / Close

Р

0

The Future Leap Network

- Co-working includes membership to the network
- Free access to our standard events and events on demand
- Join a Network of industry experts
- 1-2-1 meetings to progress your sustainable journey
- Share your good news with our Network
- Priority to influence our events programme
- Multiple discounts at our Sustainability Hub and Festival of Sustainable Business





"We are a sustainable business network, giving organisations the space, knowledge and tools to accelerate their sustainability journey and progress towards carbon neutrality."

Upcoming Events



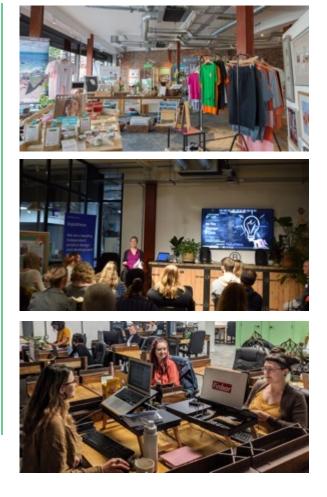
October Sustainabili-Tea Break October 26, 2022

The Future Cities Series: The Role of Tech in Supporting Wellbeing and Inclusion November 8, 202

Retrofitting Your Business: The Property Transition November 17, 2022

Better Business: Removing Your Barriers to B Corp November 22, 2022

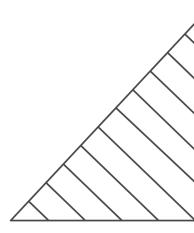
Think, Build, Grow – Planning for Sales and Marketing Success in 2023 November 29, 2022

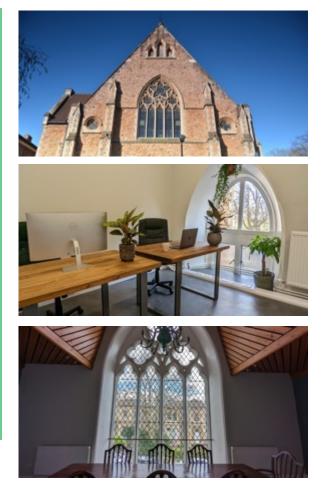


Gloucester Road Hub

An award winning one stop shop in the heart of Bristol's cultural centre, providing the tools and infrastructure for businesses to become more sustainable.

- Co-working and office space
- Virtual office
- Events space hire
- Eco café and catering
- Sustainable products showcase
- Consultation
- Future Leap Finance





Clifton Hub

Future Leap Clifton, our second co-working site, boasts a beautiful period building set within the Old Chapel off Whiteladies Road.

- 3 meeting spaces
- Co-working for 30 people
- 4 office spaces (1 x up to 12 people office, 2 x 3 people office, 1 x 16 people office)
- Sustainable refurbishment- Future sustainability improvements in partnership with the building owners
- Carbon neutral
- Lots of natural light, greenery, and period features
- Garden space (coming soon)





400 hybrid conference attendees

200 gala dinner attendees

500 exhibition attendees

4.3 out of 5 rating overall



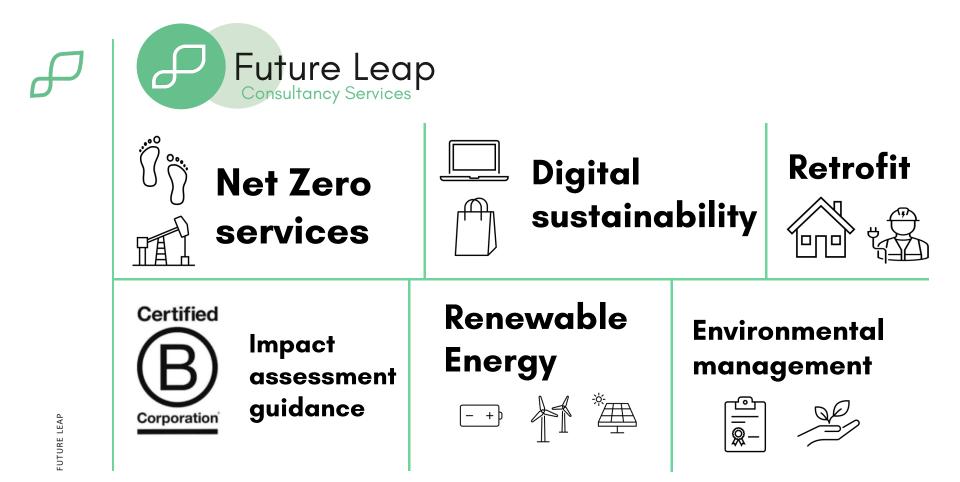
"I loved the people I met at the event - they were so inspirational, and I feel there could be potential to

work/collaborate with some of them in the future."

Get in touch if you are interested in sponsoring, exhibiting, speaking or collaborating!



Discover | Innovate | Collaborate | Support | Act





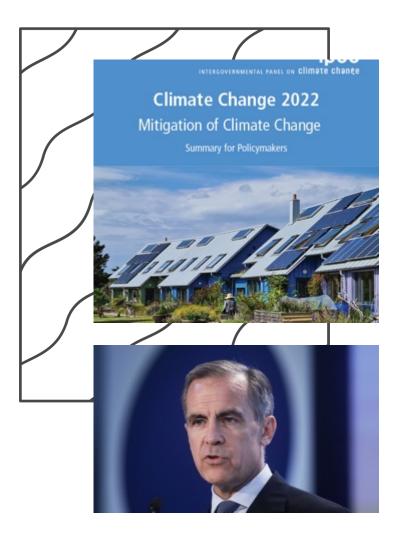




Future Leap Finance

"To support SMEs within the network that need access to appropriate financial mechanisms needed for growth"

- Future Leap Finance is one of the first finance solution providers that will not only report on the traditional financial index but also **demonstrate the true 'value' of an investment.**
- Providing companies with structured finance to support cashflow and to increase the rollout of technology through solutions such as asset finance, sales aid leasing and others.
 - Future Leap will report on the true impact of capital to lenders by **capturing and reporting on the secondary social and environmental impacts** through our own developed impact matrix based on the SDG's



"The scientific evidence is unequivocal: climate change is a threat to human well-being and the health of the planet. Any further delay in concerted global action will miss the brief, rapidly closing window to secure a livable future."

"Companies that don't adapt will go bankrupt without question."

"It's not just a niche part of the economy. It's a whole economy transition."

Mark Carney, UN Special Envoy for Climate Action and Finance

Р

Why certify? B-Corp and Future Leap's own journey

Katherine Piper

Head of Partnerships and Sustainability, Future Leap

Why certify?

- Embed best practice... and what we are already doing!
- **Communicate our intentions...** internally and externally
- Be held to a high standard... and be expected to improve!
- **Benchmark our performance...** against other values-led organisations.
- And... Benefit from joining the 'club'

Why B Corp?

The B Corp Community is a global movement of businesses who provide leadership by demonstrating their commitment to people and the planet.

It's a great fit!

B Corp Vision:

An inclusive, equitable and regenerative society

Future Leap Mission:

We are a sustainable business network, giving organisations the space, knowledge and tools to accelerate their sustainability journey and progress towards carbon neutrality.

- Reputational risk
- Fear of being left behind
- We have our own B Leader consultant
- The right thing to do!

Certified B Corporation

- 5,000 B Corps
- in 82 countries
- covering 156 industries



₽

Step 1: Complete B Impact Assessment



5 sections:

Governance – mission, ethics, amended articles Workers – salaries, wellbeing, careers development, satisfaction Community – diversity, economic impact, civic engagement, supply chain Environment – management, carbon, water, land, education Customers – impact, feedback, improvements



Impact Area: Governance

Mission Lock

LEARN MORE FEEDBACK

Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time, regardless of company ownership?

This question is related to the legal requirement for Certified B Corps. Click "Learn" for more information and resources about this requirement.

- O Signed a contract or Board resolution committing to adopting a legal form that requires consideration of all stakeholders (e.g. signed B Corp Agreement)
- O Adopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of all stakeholders in its decision-making (e.g. cooperative)
- As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)
- As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation, completed B Corp legal amendment)

O None of the above

Points Earned: 10.00 of 10.00

★ በ

Purposely Questionnaire

Check it out with B Leader

Certified

Corporation

Get sign off from senior management (Special Board Resolution)

Submit amended articles to Companies House, along with CCO4 Change of Articles Form

Impact A	rea: Workers	Certified
	C1 Policy	
	Section D. Staff Recruitment	
	D2: Advertising John Applications and Selection Processes	
	0. Nateron 15	
	D4. Probation, Objectives and Extensions	
	DS: Anylum and Immigration Act 1996	
Contents	Die Evidence of Qualifications 16	Corporation
Section: A: Introduc	etion	Corporation
	o the CompanyD9. Tax Documents17	
A2: Company Vi Section: 8 Company:	Internet Marine D10. Construct of Employment 18	
Bit Personal Per	U11 Income 182 Units and Away wood10	
82: Personal Ag		
83: Personal Co	ordert in Work	 A non-discrimination
Bi Barristo	G3: Holiday Year	A non-discrimination
FUTURE	G4: Booking Annual Leave	statement
FUTURE	Display Server Regioneer Regioneer Control of Section P. Pay Terms and Conditioner Control of Sickness During Bank Holidays	
LEAP	Ge: Sickness Juring Bank Holidays	 An anti-harassment
ELECTRONIC DESCRIPTION OF	Allensian P2 Washing Working 06: Emergency Domestic Leave 29	
	Pla Registr Divertiser 09: Special Leave including Bereavement 30	policy
	G10: Other time off with nav 30	, ,
Staff Handbook	Fig. Final and Temporary Contents	 A statement on
	G12: Time off for Public Duties	
Future Leap Itd	76 Personal G13: Reserve Forces	working hours
	G14: Dental / Medical Appointments	0
	Figh Pay Back Training Carts	 Policies on pay and
	Fig. Another of Dates g and Dates Lass. 617: Paternity Leave 31	
	F14 Salary Sections Schemen and Lonzo	performance
	Annual Leave and Other Leave G19: Parental Leave 32	
	GL: Entriement - F-day workers and pro-relative Section H Sickness Absence	 Policies on benefits,
	Planet and multilet	training and leave
	H3: Sickness Data	0
	H4: Sickness Piontoring - Number of Days and Periods	 Grievance resolutior
	L1: Notice given by you 35	
	11 L2: Notice given by the Company	policies
	L3: Security of Employment	•
	1.4: References after leaving	 Disciplinary
18" Aut 201	L5: Annual Pave calculations and overpayments/under payments	· ,
His source the light's make campaids allowing is its Yankout and any othe texts and condition of series. Diargon satisfied is plusified on the set of a or on start.	L6: Restrictive Covenants	procedures
	L/. ACHTEMEN. 57	

proceduresProhibition of child labour...

P

Impact Area: Community

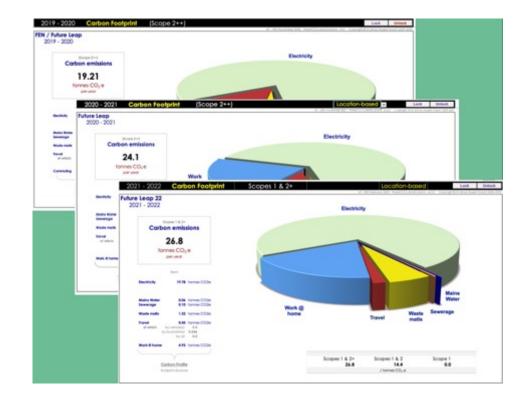


Who are the different groups that need to be considered?

Certified B Corporation

- Supply chain questionnaire
- Diversity and inclusivity work
- Volunteering Away Days

Impact Area: Environment



Certified B Corporation

- Management
- Carbon
- Water
- Land
- Education

Impact Area: Customers

Future Leap Event Feedback Form

Thank you for attending one of our events!

If you could spend two minutes completing our survey, your feedback is very much appreciated and will help us to continually improve our events programme.

If you have any further feedback please get in touch via events@futureleap.co.uk

Never miss an event by signing up to our monthly newsletter: https://bit.ly/2Bc4YWx

Ø

piperkatherine43@gmail.com Switch accounts

*Required

Email *

Your email address

Age

Choose



- Impact ٠
- Feedback •
- Improvements ٠

Costs

Annual Sales	Annual Certification Fee
£0 - £149,999	£1,000
£150,000 - £499,999	£1,250
£500,000 - £999,999	£1,500
£1,000,000 - £2,499,999	£2,000
£2,500,000 - £4,999,999	£2,500
£5,000,000 - £7,499,999	£3,000
£7,500,000 - £9,999,999	£4,000
£10,000,000 - £14,999,999	£6,000
£15,000,000 - £19,999,999	£8,500
£20,000,000 - £29,999,999	£12,000
£30,000,000 - £49,999,999	£16,000
£50,000,000 - £74,999,999	£20,000



Impact

C

- Feedback
- Improvements

We've submitted!!!...Lessons Learnt

- Start now, there is never a good time
- Seek out a B Leader for support
- Use the B Corp process as a means of continual improvement
- Bring your whole team on board
- Make it fun and celebrate lots!



Industry-specific certifications

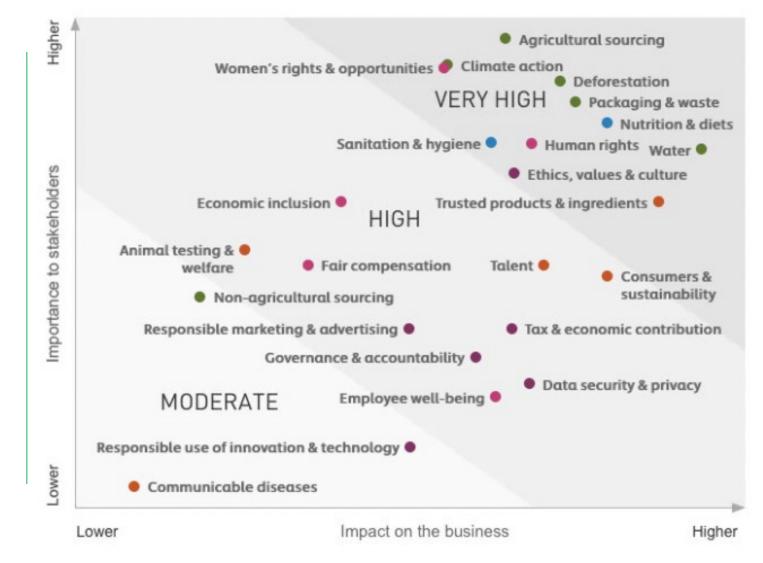
Tom Batten

Head of Consultancy, Future Leap

Industry specific certifications

- What are the drivers for certification?... Benchmarking? Marketing benefits? Client requirements?
- Is it Necessary... eg; organic certification... there will be a cost!
- Very crowded marketplace... what to choose?

Materiality



Source: Unilever

Example: Tourism

₽

OGSTC

Global Sustainable Tourism Council

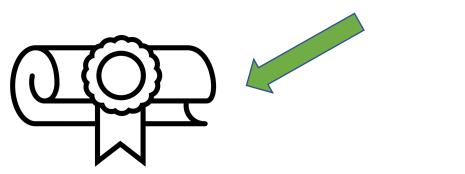
- Customer experience...
- Accurate promotion...
- Buildings and infrastructure...
- Sustainable practices and materials...
- Local employment...



Certification provider



EARTHCHECK



Framework

and criteria

thesra.org SUSTAINABLE RESTAURANT ASSOCIATION

Rating system:

- Online audit requiring evidence, validated by the SRA.
- Report is issued and business is certified.

Sourcing:



- Celebrate local and seasonal
- Serve more veg and better meat
- Source fish responsibly
- Support Global farmers

Society:

- Treat staff fairly
- Support the community
- Feed people well

Environment:

- Value natural resources
- Reduce reuse recycle
- Waste no food

Ъ

Others?.... Lots!

RESPON



BREEAM®



PlanetMark







GUARANTEED FAIR TRADE







UN SDGs





- Adopted by all UN member states in 2015
- Designed as a framework for global governments
- Holistic and recognisable (and free!) BUT overly general, and not necessarily applicable to private enterprise.

UN SDGs

SUPPLY CHAIN MAPPING	GDML	ACTUAL
TIER 1 SUPPLY CHAIN HAPPED	300%	100%
TIER 2 Supply chain happed	30%	38%
SUPPLY CHAIN AUDITING	GOML	ACTUAL
TIDR 1 CODE OF CONDUCT SIGNED	50%	83%
TIER 1 PROVIDE SOCIAL AUDIT	50%	SIN

NOTE:

TIER 1 - Germent Manufecturers & Subcontractors TIER 2 - Mills, Dyers & Printers TIER 3 - Inputs, Buttons, Zips, Embroidery TIER 4 - Raw Material (Farm, Forest, Ranché

TRACEABILITY PERFORMANCE FOR 2021

SUPPLY CHAIN MAPPING

We have full visibility of all of our factories (Tier 1 supply chain).

in 2021 we were able to map 38% of our mills dyers and printers (Tier 2 supply chain).

SUPPLY CHAIN AUDITING

83% of our live suppliers have signed their code of conduct and 58% of our live suppliers have provided a social audit certification in 2021.

In 2021 58% of our stock came from 2 key suppliers in India. Both of whom have signed their Code of Conduct and have provide a social audit certificate.

· In 2021, Covid-19 had a big impact on our supply chain especially given 75% of our products are made in India. Some of our suppliers were unable to obtain their social audit certificate. We are working with all live suppliers to obtain up to date. certifications by the end of 2022.

GOALS FOR 2022

- CREATE TAILORED CODE OF CONDUCT FOR KENYAN ARTISAN SUPPLIERS.
- 100% OF TIER 1 CODE OF CONDUCT SIGNED.
- 100% OF TIER 1 SOCIALLY AUDITED.
- 80% OF TIER 2 MAPPED.
- 10% OF TIER 2 SOCIALLY AUDITED.
- 5% OF TIER 3 MAPPED.



PROUD TO SUPPORT OUR SUPPLIERS

has grown in size but we have stayed true to Over the past 15 years, our roots by working with the same Kenyan suppliers that helped us start the business.

We will continue supporting our suppliers by giving interest-free loans, enabling them to upgrade production equipment, working environments and technology. This allows them to take on bigger orders for us and other brands and grow their businesses and livelihoods.

SOCIAL ADVOCACY

Since 2005, we have partnered with artisans in Kenya. By teaming up with locals from talented marginalised communities, we help stimulate their economies and empower their craft so they can sustain their livelihoods and thrive. One of these includes the Maasai tribe, who make our glass beaded jewellery. In 2021, 2000 pieces were made by Maasai ladies in their homes.

METHODOLOGY

Each artisan can make either two pairs of sandals in a day or one belt not including the boxing, barcoding and packaging up. Across our three supliers we currently have 43 artisans making products.

THE BREAKDOWN - 2021

2928 Pairs of sandals 2260 Belts =

3724 days work





Is anything mandatory?

SECR: Streamlined energy and carbon reporting



Department for Business, Energy & Industrial Strategy

What?

Annually report energy and carbon alongside finances

Why?

Simplifies reporting Applies across-the-board regulatory pressure

- To increase energy efficiency
- To boost the low-carbon economy

Who?

Quoted companies of any size on the London Stock Exchange

'Large' companies... any 2 of: Turnover more than £36m / Balance sheet £18m+ / 250+ employees

SECR: continued



Department for Business, Energy & Industrial Strategy

How?

- annually report :
 - "energy use" from electricity, gas, transport
 - GHG emissions Scope 1 & 2, as CO₂ e
 - "at least one emission intensity metric"
 - comparison with previous year
- plus a narrative
 - on energy efficiency measures
 - on methodology used
- "transport"
 - company vehicles, fleet cars, business mileage
 - **not** public transport (rail, taxi, air)

Presented in directors report, or strategic report if more appropriate

Scope 3 reporting remains voluntary...but Is strongly recommended

ESOS: Energy savings opportunity scheme



Department for Business, Energy & Industrial Strategy

Р

For 'Large undertakings' that *either:*

- Employ 250+ people
- Have an annual turnover of €50m+ and a balance sheet of €43m+

You must take part in ESOS if your undertaking is part of a corporate group which includes another UK undertaking or UK establishment which meets these criteria.

- 1. Calculate your total energy consumption
- 2. Identify areas of significant energy consumption (by assets held or activities carried out)
- **3. Appoint a lead assessor** (needs to be a member of an approved professional body)
- 4. Notify the environment agency
- 5. Keep records

If you qualify for ESOS and your organisation is fully covered by ISO 50001, you do not need to carry out an ESOS assessment.

Other Regulations

Standard	What is required?	Comments
Green House Gas Protocol	Greenhouse gas accounting standards	Developed by World Resources Institute and others
ISO 14064-1	Measurement and reporting of GHG emissions	GHGemissions
ISO 14064-2	GHG emissions and removals	GHG emissions and removals
PAS 2060	Carbon neutrality	Carbon neutrality for Business / Events / Products
Science-Based Targets	A structured approach to net-zero commitments	Globally recognised approach
PAS 2050	Carbon footprinting of products and services	Carbon Reporting For Products
ISO 14001	Environmental management	Identify all Environmental Aspects, assess the risks, ensure regulatory compliance, implement training, set targets and review.
Energy Saving Opportunity Scheme (ESOS)	Every 4 years for large businesses.	Focus on energy and transport
Streamlined Energy and Carbon Reporting (SECR)	Annual reporting for large businesses. Limited scope	Annual reporting for large businesses. Limited scope
PPN 06/21	Net Zero Commitment for Public Sector Contracts over £5M	Introduced November 2021by UK Government
ISO 50001	Energy management	Appropriate for larger energy users
ISO 14064-3	Verification of GHG statements	Verification of GHG statements

Р

Climate certifications & Environmental management systems

Dr. Simon Forsyth

Principle Carbon Consultant, Future Leap





4. Climate Certifications

æ

Environmental Management Systems

PAS 2060. SBTi. ISO 14001.



PAS 2060

4. Certifications Specification for the demonstration & PAS 2060 of carbon neutrality what's in, what isn't PAS 2060: 2014 1. Coverage "scope" the numbers! footprint 2. Measure systematic NO performance targets + metrics reduction requirement Manage "the carbon Reduce re-footprint / review You can't get rid of" carefully provable tonnage 6. Communicate tell the truth the TRUTH !!







the

Science-Based Targets initiative







ro plan' ...

Science-based Targets initiative

- % footprint reduction every year
 - consistent with 1.5°C global target ...
 - you delivering what the whole world needs to do
- ALL carbon scopes 1-3
 - 50% reduction by 2030
 - 90% by 2050 (or earlier)
 - offset only unavoidable carbon





Science-based Targets initiative

- how much?
 - SME: \$1,000 flat fee
 - 500+ FTE: sliding scale



BS 5750 **BS 7750**

ISO 14001

"ISO 14000 Series" BS 8555 ISO 14064 carbon ISO 50000 series energy ISO 45000 series H & S ISO 27000 series security ISO 9000 series quality



Environmental Policy

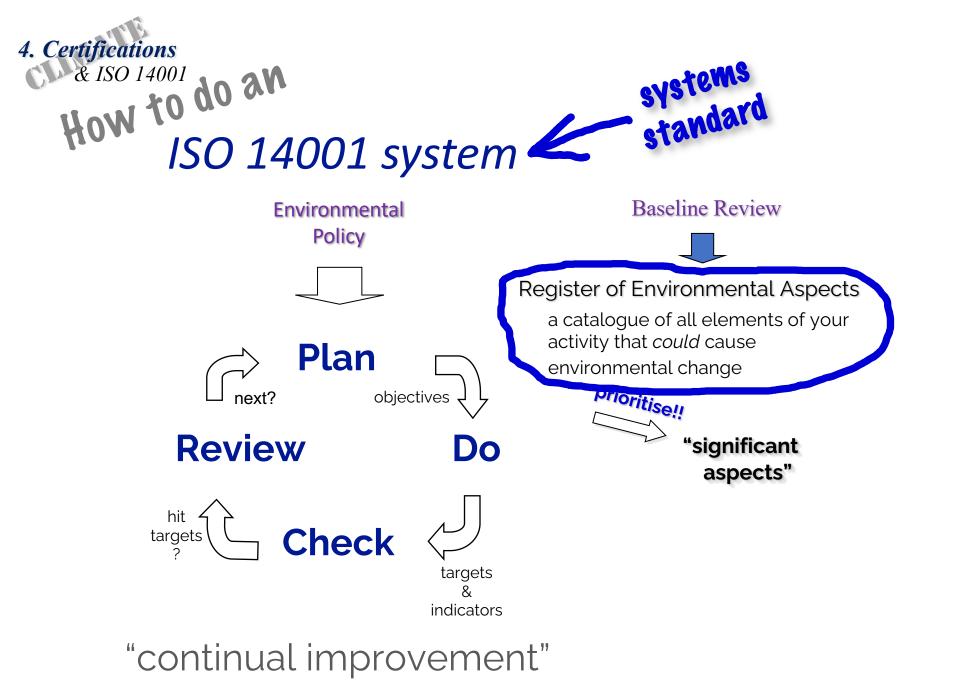
Baseline Review



Register of Environmental Aspects

a catalogue of all elements of your activity that *could* cause environmental change

Prioritise!! "significant aspects"







Carbon neutral

"Net-zero"



Carbon neutral by offsetting

- do 'things' sufficient to neutralise your footprint
 - carbon reduction plan

and

- fund someone to offset the rest
 - eg. tree planting "sequester"
 - eg. cookstoves, wind turbines, solar farms "avoidance"

REALLY cutting emissions ??



Carbon neutral by offsetting

- any activity that neutralises
 - then what ... business as usual??
 - "Drive Carbon Neutral"
 - "3 ways we can keep flying with zero carbon emissions"
- carry on as now
 - everything nicely offset ... for a small fee

BUT

top five corporates need all earth's forests more than

Carbon neutral by offsetting



Carbon neutral by offsetting "... the emissions you can't eliminate ..." • how ...? REALLY a new project ?

• "gold standard" fully traceable ?





• expiry **ANNUAL**



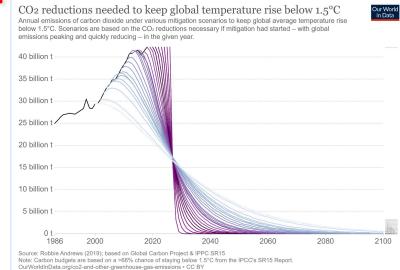






Net zero

- CO₂e emitted = CO₂e removed
 - offset only unavoidable carbon
 - removal, not avoidance
- hard objective:
 - 40% by 2030, 90% by 2050
- full scope 3 supply chain!
- plan with targets ...
 - 🦞 ... against baseline year
 - longer you leave it, tougher the targets ...





Other certifications



Other certifications

Standard	What is required?	Comments
Green House Gas Protocol	Greenhouse gas accounting standards	Developed by World Resources Institute and others
ISO 14064-1	Measurement and reporting of GHG emissions	GHGemissions
ISO 14064-2	GHG emissions and removals	GHG emissions and removals
PAS 2060	Carbon neutrality	Carbon neutrality for Business / Events / Products
Science-Based Targets	A structured approach to net-zero commitments	Globally recognised approach
PAS 2050	Carbon footprinting of products and services	Carbon Reporting For Products
ISO 14001	Environmental management	Identify all Environmental Aspects, assess the risks, ensure regulatory compliance, implement training, set targets and review.
Energy Saving Opportunity Scheme (ES)	Every 4 years for large businesses.	Focus on energy and transport
Streamlined Energy and Carbon Reporting (SECR) Annual reporting for large businesses. Limited scope	Annual reporting for large businesses. Limited scope
PPN 06/21	Net Zero Commitment for Public Sector Contracts over £5M	Introduced November 2021 by UK Government
ISO 50001	Energy management	Appropriate for larger energy users
ISO 14064-3	Verification of GHG statements	Verification of GHG statements
PS21/24	Climate-related disclosures of assets to FCA	By asset managers, insurers, pension providers from 1/1/22



Self- certification







public declaration



& logo

unfccc.int/climate-action/climate-neutral-now

United Nations Framework Convention on Climate Change

A downloadable form

- complete it
- email it in
- get approval
- be certified



Attaching ...

- footprint report
- offsetting certificates
- Carbon Reduction Plan
- signed Pledge letter



Thank you for making a pledg below by answering each one

Please refer to the explana

STEP 1: MEASURE YOUR GR

1. What is the reporting period period as applicable)

- C 01/07/2020 30/06/2021
- C One-off initiative

2. What standard or methodole

GHG Protocol Corporate Repo

If other, please specify here.

3. Which categories are includ

- Electricity generation
- Heat generation
- Heat consumption
- I Electricity consumption
- E Fuel consumption for purps
- Air travel
- I Transport by car
- Public transport by bus
- Public transport by taxi Public transport by train
- Other modes of public land
- ⊠ Waste
- Water consumption

Global Climate Actio United Nations Climate Change

REDUCE NOV

Please use the following space t listed above, such as Scopes 1, 2 ar Please enter any comments her

4. Is your GHG data publicly availab

C No C Yes If yes, please specify here.

5. Which GHGs are included in you

Carbon dioxide (CO2) Methane (CH4) X Nitrous oxide (N2O) Hydrofluorocarbons (HFCs) Perfluorocarbons (PFCs) Sulphur hexafluoride (SF6)

Please enter any comments her

6. What is the amount of total emi

Tons of CO2 equiv

STEP 2: REDUCE YOUR EMISSIC

1. Do you have a greenhouse gas e C No C Yes Indicate your reduction target h

2. Please list your greenhouse gas

Indicate your reduction actions

Global Climate Action Delbad Notices Climate Chicade



STEP 3: OFFSET YOUR UNAV

- 1. Which categories are being ci
- C All measured categories
- Some of the measured cater
- Electricity consumption
- Electricity generation
- Heat generation Electricity generation
- Fuel consumption for purpo
- □ Air travel
- Transport by car
- Public transport by bus
- Public transport by taxi
- Public transport by train
- Other modes of land transport
- □ Waste
- Water consumption

Please use the following space above, such as Scopes 1, 2 and 3 All Scope 1 & 2 plus element

2. If you are using other offsets which ones. C No C Ves



4. How many CERs are you using

Global Climate Actio United Nations Clinicar Change

CLIMATE NEUTRAI REDUCE NO



APPENDIX



5. Which platform did you use to purchase the CERs?

- C United Nations Carbon offset platform
- C Others
- If others, please specify here.

6. Please provide proof of purchase/cancellation of the CERs here or attach it to your e-mail or provide a link to a relevant public registry/website.

Provide proof here.





United Nations Framework Convention on **Climate Change**

If yes, please specify here.

3. How many tons of CO2 equiv





Time? Cost?

"How much and how long?"

- footprinting:
 - how good are your datasets?
 - good data →
 - poor data ... →
- 1 2 days @ £600 per day
- very expensive office junior

- neutrality:
 - footprint known \rightarrow

 \rightarrow

 \rightarrow

- £8 12 per tonne offset
- 1 2 weeks for paperwork
- UN Climate Neutral Now:
 - fill in, check, attach \rightarrow
 - approval

1/2 – 1 day @ £600 per day 1 - 5 days, usually ₽ •••

Q&A

FUTURE LEAP | An overview of sustainability certifications

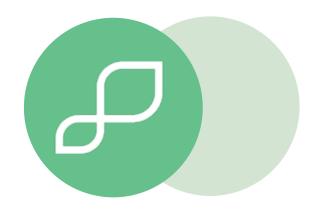
• • •

Thank you for Joining Us!

Fill out your Feedback Form

Free 1 day hotdesking or a future discounted event for giving us your feedback • Get in Touch

consultancy@futureleap.co.uk info@futureleap.co.uk





E-mail: cleangrowth@uwe.ac.uk Website: https://www.skillsforfutures.co.uk/cleangrowth

Delivered by:

On behalf of:

UWE Bristol

WEST OF ENGLAND Combined Authority

REGISTRATION FORM